

Job Opportunity



Date: October 26, 2020

Position: Kids Club Leader (Contract)

Location: Windsor (West, Downtown, and East)

Start Date: ASAP

Compensation: \$14.25/hr

Benefits:

- A complimentary YMCA membership which encourages you to embrace the Y's philosophy of health and well-being
- A discount on our Childcare and Camp programs

Responsibilities:

- Kids Club Leaders are accountable for the direct delivery of after school youth programs, services and other related duties as directed by the Program Coordinator, in accordance with the association's mission and values, and YMCA Canada SAM Standards.
- Greet each member, customer and participant with a smile, using their name whenever possible
- Act proactively to develop positive relationships with members, participants, peers, customers, volunteers and parents
- Respond to first aid and emergency situations
- Perform regular checks of the equipment and supplies, and replenish supplies as needed
- Demonstrate energy, enthusiasm and dedication in preparing and executing programs
- **Promote and maintain a safe and clean program environment**
- Implement lesson plans created by the Team Leader
- Create an educational, enjoyable and supervised environment for children
- Be responsive to diverse cultural heritage, values and individual experiences
- Attend all YMCA mandatory staff meetings, professional development activities, and events as applicable
- Train and motivate staff as part of a team plan set out by the Team Leader and Youth Coordinator

Job Opportunity



- Directly address parent concerns and liaison those concerns to supervisors
- Assist with the promotion of programs
- Perform other duties as assigned from time to time
- Complete monthly reports and submit to site supervisor
- Assign daily tasks and responsibilities to fellow staff

Qualifications & Experience:

- Post secondary education preferred
- Preferably 3 years experience working with Children and Youth
- Good communication and leadership skills
- Current CPR Level C, Standard First Aid & AED
- Current Police Clearance
- Own transportation to travel to locations in the Windsor area
- Flexible schedule

Competencies:

1. *Commitment to YMCA Vision and Values* – Demonstrate and promote a personal understanding of and appreciation for the mission, vision, strategic outcomes and values of the YMCA
2. *Child and Youth Focused* - Commits to assisting growth and development among children and youth. Develops age appropriate programs to support learning. Creates a caring, loving and supportive environment.
3. *Commitment to YMCA Vision and Values* – Demonstrate and promote a personal understanding of and appreciation for the mission, vision, strategic outcomes and values of the YMCA
4. *Teamwork* – Participate actively in a team for organizational effectiveness. Create an atmosphere of trust among all team members. Understand and is comfortable working through team conflict situations
5. *Leadership* – Guides, motivates and inspires self and others to take action to achieve desired outcomes
6. *Philanthropy* – Demonstrate a personal responsibility for the YMCA as a charity

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7. *Self Management*- Works independently with minimal supervision

To Apply:

1. Submit resume and cover letter to meagan.chevrier@swo.ymca.ca
2. **Deadline for application is October 30, 2020**

We thank all applicants for their interest; however only those selected for an interview will be contacted.

The YMCA of Southwestern Ontario is committed to providing a barrier-free environment for all stakeholders including our members/participants, employees, job applicants, suppliers, and any visitors who may enter our premises, access our information, or use our services. As an organization, we respect and uphold the requirements set forth under the Accessibility for Ontarians with Disabilities Act (2005), and its associated standards and regulations.