



Windsor CC/SAP Handbook Insert

Fee Information

A non-refundable **Registration Fee** of \$25.00 per family is due upon registration. EFT information will show up as "**MISC PAYMENT LONDON Y**", as our accounting department is out of London.

Late Pick Up of Children

Late pick ups include the centre's closing time as well as after the 1 hour scheduled rate.

Break in Service

If for any reason you have not scheduled your child/ren for a 2-week period, the Registration Fee must be paid to return to care. This does not include the natural occurring breaks during the school year such as: March Break, Christmas Break and summer break.

Fee Information (School-Age only)

Fees are based on a daily rate calculated for the number of instructional days in each month excluding statutory holidays.

Vacation Time (Child Care only)

Once your child has been enrolled in our centre for a full calendar year, 12 consecutive months, you are entitled to 2 weeks (of your current schedule) of vacation time, of which you do not pay. We require 2 weeks notice for a vacation schedule to be approved for non-payment.

NOTES: