Job Opportunity

Why the Y?

The YMCA of Southwestern Ontario is committed to the development of healthy communities. Our locations, programs and services are designed to help our members and participants grow in spirit, mind and body and are open to people of all backgrounds, beliefs, and abilities.

At the YMCA

you will feel connected to community, when your work positively influences the lives of others in so many ways.

- you will meet new people, while working at one of the most respected human services organizations in the world
- you will expand your knowledge base, where you can flourish in values-based environment.
- you will have career development opportunities where you build a better future for yourself and others.
- you will experience a rewarding job by helping support the building of healthy communities.

The YMCA of Southwestern Ontario is a multi service, non-profit values-based charity that serves Windsor-Essex, Sarnia-Lambton, Chatham-Kent, London, Middlesex-Elgin, Huron-Perth, and Oxford counties. Our services include: Childcare Services, school age programs, camp programs, health and fitness branches, community programs and newcomer services across the region. Our commitment includes a special focus on the region's children and youth. From the kids in our camps and those participating in soccer and swimming lessons, to youth who are new to our communities from around the world, the Y is committed to helping our next generation to grow and thrive, as healthy individuals and passionate future leaders.

Y not join the thousands of members, employees and volunteers and share our vision of a healthy community?

As we continue to grow, we have a need for the following position:

Position/Term: <u>Outreach Worker, Ontario Newcomer Trades Action Program, Full-Time Contract</u>

Location: **Windsor Learning Centre,**
500 Victoria Ave,
Windsor, Ontario
N9A 4M8

Start Date: May 10th, 2021.

Qualifications & Experience:
- **Fluent in English; French is desirable; other languages considered an asset.**
- **Post-Secondary degree or diploma in a related educational field.**
- **Experience in employment and/or immigrant services.**
- **Experience with outreach and community engagement, facilitation of groups and presentations.**

- **Regular access to a vehicle; local travel required.**
- **Knowledge of the skilled trades sector in Ontario.**
- **Ability to work with trades employers and build, maintain relationships.**
- **Experience with diverse individuals, specifically immigrants, and employers in an employment context.**
- **Strong understanding of MS Office Suite products and other data management products (Survey Monkey, etc).**
- **Experience with giving presentations; leading virtual education webinars for newcomers and employer, as well as hosting focus groups is required.**
- **Ability to conduct in-depth research on specific trades and industries in order to ease the transition for clients into their related fields.**

Compensation/Benefits:
- A YMCA personal membership at our health and fitness branches
- A discount on our Childcare and Camp programs
- Vacation entitlement in accordance with the employment standards regulations
- May be entitled to up to 12 paid personal days – applicable with position and contract length
- Benefits package - applicable with position and contract length

Schedule:
- **Contract to begin May 10th, 2021 to February 25th, 2022.**
- **Monday to Friday 8:30 am to 5 pm daily; 40 hours/week.**

Responsibilities:
- YMCA of Southwestern Ontario policy and procedures.
- Act as a YMCA ambassador, demonstrating YMCA core values in your daily work.
- The Outreach Worker works as part of the team that promotes employment in the skilled trades to immigrants and employers in the Windsor area.
- The primary responsibility will be to engage community service providers, employers, and newcomers and provide orientation and information on the skilled trades through the Ontario Newcomer Trades Action Program (ONTAP).
- This position will assist in accumulating local labour market information and will contribute to the design of an outreach strategy for Southwestern Ontario, while working collaboratively with five other YMCAs across Ontario.
- The Outreach Worker is responsible for marketing/outreach, developing/administering surveys, data collection, leading webinars/presentation, working with employers, conducting research, making presentations, participating in program advisory and other duties as assigned.
- The Outreach Worker will be responsible for representing ONTAP at events and focus groups from newcomers and community job fairs and booths.
- Working in a team, the Outreach Worker will assist in meeting the strategic achievement of all the program's desired outcomes and targets.

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- Additionally, the Outreach Worker demonstrates a personal commitment to and understanding of the Y's mission, vision, values, and participant outcomes.
- Due to the "innovation" aspect of the program, a high level of problem solving ability and creative thinking is required.

To Apply:

1. In your cover letter, specifically state the position you are applying for and location. Please include specific information detailing how you meet the qualifications we require for this position.
2. Submit your cover letter, resume, and applicable attachments to:

> **Daniela Armenti**
> **Regional Manager of Employment Services**
> **daniela.armenti@swo.ymca.ca**
> **Deadline for submission: Tuesday, May 4th, 2021 at 5 PM**

We thank all applicants for their interest; however only those selected for an interview will be contacted.

The YMCA of Southwestern Ontario is committed to providing a barrier-free environment for all stakeholders including our members/participants, employees, job applicants, suppliers, and any visitors who may enter our premises, access our information, or use our services. As an organization, we respect and uphold the requirements set forth under the Accessibility for Ontarians with Disabilities Act (2005), and its associated standards and regulations.

Want to know more about us, visit us at: https://www.ymcaswo.ca/
https://www.facebook.com/YMCAofSWO/