

# Job Opportunity



**Date:** October 12<sup>th</sup>, 2021

**Position:** Full Time - Centre Supervisor

**Location:** St. Joseph's YMCA Child Care Centre – Tillsonburg, Ontario

**Start Date:** Approximately October/November 2021

**Compensation:** \$ 40,000,00 annually, plus the Wage Enhancement Grant

**Benefits:**

- Candidates will be eligible to participate in our full benefit plan upon successful completion of their 90-day probationary period
- A complimentary YMCA membership which encourages you to embrace the Y's philosophy of health and well-being
- A discount on our Childcare and Camp programs

**Responsibilities:**

- Supporting in program daily (ratio, lunch coverage, and documentation support)
- Design and implement an inclusive learning environment that follows the YMCA Curriculum, ensuring that all areas of development are addressed by educators daily.
- Articulate How Does Learning Happen and a play-based learning curriculum approach to families, community and outside agencies with confidence and clarity.
- Demonstrate YMCA Core Values- Respect, Responsibility, Honesty, and Caring- in all daily interactions.
- Maintain accurate records, files and forms as required by the Ministry of Education and the YMCA of Southwestern Ontario.
- Always liaise with parents and community contacts in a professional manner.
- Continuously practice clean culture, ensuring Centre and classrooms are clean, organized and professional looking always. All areas of the classroom must always be child ready – all centers are available to children throughout the day.
- Implement, practice and mentor daily, the YMCA of Southwestern Ontario Program Statement
- Utilize age-appropriate child coaching and mentoring techniques in all interactions with the children.
- Support, coach and mentor educators daily in a professional and positive manner
- Ensure the program policies and procedures, as well as the day-to-day operation, are in accordance with the regulations of the Program and Early Years Act. (2014)
- Ensure compliance with the policies and procedures of the YMCA of Southwestern Ontario, including Health and Safety, Child Protection and Risk Management.
- Follow the Public Health and Fire Regulations/Requirements.
- Evaluate program quality as required utilizing the audit tools and systems.

# Job Opportunity



## Qualifications & Experience:

- Early Childhood Education Diploma or equivalent- qualifications from an accredited college or university, combined with a minimum of 2 years of related supervisory experience within a child care environment
- Current member of the College of Early Childhood Educators
- Valid Standard First Aid certification including infant and child CPR issued by a training agency recognized by the Workplace Safety Insurance Board
- Current and acceptable Criminal Record Check and Vulnerable Position Screen is a condition of employment for all staff and volunteers
- Knowledge of the Early Learning Community in Middlesex County is an asset
- Excellent communication skills, both written and verbal

**Competencies:** Relationships, Emotional Maturity, Influence, Developing Others, Communication, Decision Making, Quality Results, Change Capacity, Community, Stewardship of Brand Culture

## To Apply:

1. Submit resume and cover letter to Jeff Haveman at: [jeff.haveman@swo.ymca.ca](mailto:jeff.haveman@swo.ymca.ca)
2. Please include StJoesSept2021 in the subject line of your email.
3. Deadline for application is 6:00pm Monday October 25<sup>th</sup>, 2021.

The YMCA of Southwestern Ontario is committed to providing a barrier-free environment for all stakeholders including our members/participants, employees, job applicants, suppliers, and any visitors who may enter our premises, access our information, or use our services. As an organization, we respect and uphold the requirements set forth under the Accessibility for Ontarians with Disabilities Act (2005), and its associated standards and regulations.