

# Job Opportunity



## Why the Y?

The YMCA of Southwestern Ontario is committed to the development of healthy communities. Our locations, programs and services are designed to help our members and participants grow in spirit, mind and body and are open to people of all backgrounds, beliefs, and abilities.

## At the YMCA

you will feel connected to community, when your work positively influences the lives of others in so many ways.

- You will meet new people, while working at one of the most respected human services organizations in the world
- You will expand your knowledge base, where you can flourish in values-based environment.
- You will have career development opportunities where you build a better future for yourself and others.
- You will experience a rewarding job by helping support the building of healthy communities

## Our Y

The YMCA of Southwestern Ontario is a multi service, non-profit values-based charity that serves Windsor Essex, Sarnia-Lambton, Chatham-Kent, London, Middlesex-Elgin, Huron-Perth, and Oxford counties. Our services include: Childcare Services, school age programs, camp programs, health and fitness branches, community programs and newcomer services across the region. Our commitment includes a special focus on the region's children and youth. From the kids in our camps and those participating in soccer and swimming lessons, to youth who are new to our communities from around the world, the Y is committed to helping our next generation to grow and thrive, as healthy individuals and passionate future leaders.

“Y” not join the thousands of members, employees and volunteers and share our vision of a healthy community?

As we continue to grow, we have a need for the following position:

# Job Opportunity



**Date:** November 8, 2021

**Position:** Assistant Director - Camper Care, YMCA Camp Queen Elizabeth

**Location:** YMCA Camp Queen Elizabeth

**Contract Dates:** Early May – early October 2022

**Compensation:** \$760/week

YMCA Camp Queen Elizabeth (CQE) is a seasonal summer camp and outdoor center located in Georgian Bay Islands National Park on Beausoleil Island just outside of Honey Harbour, Ontario. Since 1953, CQE has offered a variety of programs for children and youth ages 6-16, including traditional one and two week overnight camps, extended canoe out trips, leadership programs, and outdoor education programs for school groups. The programs offered have a strong emphasis on waterfront activities, canoe tripping, and environmental education. YMCA Camp Queen Elizabeth operates during the spring and fall seasons as an Outdoor Center, offering a variety of programs for schools and groups as well as a selection of training events and retreats for camp staff, adults and private groups. Annually, CQE hosts approximately 2000 participants throughout the outdoor education and summer camp programs.

The Assistant Director - Camper Care is part of the senior management team at CQE along with the Camp Director and Assistant Director – Programs. They are responsible for ensuring all campers, leadership participants and their families receive high quality experiences that reflect YMCA core values and the YMCA's Camping Quality Recommended Practices. This person will split direct supervision of area managers with the Camp Director and Assistant Director - Programs. They may support the Program Manager, Counselling Manager, Leadership Manager, and/or Outtripping Manager, depending on their skills and abilities. They are responsible for providing support and training to the staff teams as part of the senior management team at CQE where they will work closely with the Camp Director, the Managers and the entire CQE staff team. The Assistant Director will offer coaching and feedback to area managers, address unique, challenging, and/or persistent situations that arise involving campers and/or staff, facilitate excellent communication and smooth program delivery across various areas of camp, and most importantly create a positive, fun, enthusiastic, safe, and camper-focused attitude amongst the entire staff team. This person will also act as the on-site designate for the Camp Director in their absence. This is a seasonal position.

**Benefits:**

- A complimentary YMCA membership which encourages you to embrace the Y's philosophy of health and well-being

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## **Responsibilities:**

- Ensure the delivery of high-quality participant experiences that promote and reflect the YMCA core values (Honesty, Caring, Respect, Responsibility, and Inclusiveness) and mission statement
- Provide on-site leadership to the daily operation of camp during the entire operating season, as well as leadership in the event of an emergency or crisis at camp
- Assist in training, supporting, and supervising the CQE staff team throughout the entire operating season
- Ensure program facility and equipment are in compliance with existing regulations, general health standards and sound risk-management practices
- Ongoing risk management and crisis response following YMCA procedures
- Ensure excellence in all aspects of OE and summer programming and curriculum through active and thorough team support and ongoing staff and program development.
- Maintaining high level of camper care and safety at YMCA Camp Queen Elizabeth.
- Maintain strong external relationships valuable to the ongoing success of camp
- In the absence of the Camp Director, act as designate in managing all aspects of CQE operations

## **Other Job Details:**

This is a seasonal position and the successful candidate is required to live on site at YMCA Camp Queen Elizabeth from early May to early October in rustic accommodations.

## **Qualifications & Experience:**

- Experience working with children, youth, and adults in a camp or outdoor education environment
- Previous experience managing and supervising staff in a camp or outdoor education environment (minimum 2 years)
- Exceptional communication skills, relationship-building skills, and organizational skills
- Valid CPR C/Standard First Aid
- G Class Drivers License
- National Lifeguard
- Pleasure Craft Operator card
- Wilderness Advanced First Aid (preferred)
- Current clear Criminal Reference Check with Vulnerable Sector Screening as per current YMCA human resource policy

# Job Opportunity



**YMCA of Southwestern Ontario employees and volunteers are required to be vaccinated against COVID-19** in order to help prevent and limit the spread. As per this policy, they must do one of the following:

- Provide proof of each COVID-19 vaccination dose by showing their Ontario Ministry of Health issued document.; or
- Provide documented evidence of a Human Rights or medical exemption. Supervisors will refer all exemption requests to Human Resources for approval

## **Competencies:**

- Values
- Philanthropy
- Inclusion
- Relationships
- Influence
- Developing Others
- Innovation
- Self Development
- Change Capacity
- Emotional Maturity
- Community
- Stewardship of Brand Culture
- Quality Results
- Project Management
- Finance
- Decision Making
- Communication

## **To Apply:**

1. Submit resume and cover letter to: Jacqueline Taylor, Camp Director at [jacqueline.taylor@swo.ymca.ca](mailto:jacqueline.taylor@swo.ymca.ca). Please include the Job Title in the subject line.
2. Deadline for application is December 1, 2021

We thank all applicants for their interest; however only those selected for an interview will be contacted.

**The YMCA of Southwestern Ontario is committed to providing a barrier-free environment for all stakeholders including our members/participants, employees, job applicants, suppliers, and any visitors who may enter our premises, access our information, or use our services. As an organization, we respect and uphold the requirements set forth under the Accessibility for Ontarians with Disabilities Act (2005), and its associated standards and regulations.**