

Job Opportunity



Why the Y?

The YMCA of Southwestern Ontario is committed to the development of healthy communities. Our locations, programs and services are designed to help our members and participants grow in spirit, mind and body and are open to people of all backgrounds, beliefs, and abilities.

At the YMCA

you will feel connected to community, when your work positively influences the lives of others in so many ways.

- you will meet new people, while working at one of the most respected human services organizations in the world
- you will expand your knowledge base, where you can flourish in values-based environment.
- you will have career development opportunities where you build a better future for yourself and others.
- you will experience a rewarding job by helping support the building of healthy communities.

The YMCA of Southwestern Ontario is a multi service, non-profit values-based charity that serves Windsor-Essex, Sarnia-Lambton, Chatham-Kent, London, Middlesex-Elgin, Huron-Perth, and Oxford counties. Our services include childcare services, school age programs, camp programs, health and fitness branches, community programs and newcomer services across the region. Our commitment includes a special focus on the region's children and youth. From the kids in our camps and those participating in soccer and swimming lessons, to youth who are new to our communities from around the world, the Y is committed to helping our next generation to grow and thrive, as healthy individuals and passionate future leaders.

Y not join the thousands of members, employees and volunteers and share our vision of a healthy community?

Date: April 14, 2022

Position: Child Care Director – Full Time; Permanent Position

Location: St. Vincent De Paul YMCA Child Care Centre, 286 McKellar St, Strathroy ON

Start Date: ASAP

Compensation: \$41,649 - \$44,400 annually (plus the Provincial Wage Enhancement Grant of \$2.00/hour)

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Benefits:

- A complimentary YMCA personal membership at our health and fitness branches
- A discount on our Childcare and Camp programs
- Vacation entitlement in accordance with the employment standards regulations
- May be entitled to up to 12 paid personal days – applicable with position and contract length
- Benefits package - applicable with position and contract length

Responsibilities:

- Oversee and support day to day operations of the centre, including staffing, family engagement, financial matters, inclusive programming, and YMCA quality outcomes.
- Follow and ensure the program policies and procedures, as well as the day-to-day operation, are in accordance with the regulations of the Program and The Ministry of Education, Child Care Early Years Act. (2014), YMCA of Southwestern Ontario, Public Health and Fire Regulations for licenced childcare centres
- Lead the implementation of an inclusive play-based curriculum that includes How Does Learning Happen and the YMCA Curriculum
- Evaluate program quality as required utilizing the audit tools and quality initiatives and required records for compliance
- Demonstrate YMCA Core Values- Respect, Responsibility, Honesty, and Caring- in all daily interactions.
- Implement, practice and mentor daily, the YMCA of Southwestern Ontario Program Statement
- Maintain accurate records, files and forms as required by the Ministry of Education and the YMCA of Southwestern Ontario.
- Liaise with parents and community partners in a professional manner maintaining an inviting and inclusive environment.
- Oversee all registrations of children, monitor enrollment, and maintain occupancy goals of the centre
- Manage the centre budget, complete financial forecasting, maintain and report accurate expenses and complete payroll requirements
- Manage Human Resource requirements for employees as needed
- Assist with onboarding new staff as needed
- Work collaboratively with the Director of the YMCA Strathroy School Age Programs to provide leadership and direction to all licensed YMCA programs in the Strathroy region (child care & school age)

Qualifications & Experience:

- Early Childhood Education Diploma or equivalent- qualifications from an accredited college or university, combined with a minimum of 2 years of related supervisory experience within a childcare environment
- Current member of the College of Early Childhood Educators

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- Valid Standard First Aid certification including infant and child CPR issued by a training agency recognized by the Workplace Safety Insurance Board
- Current and acceptable Criminal Record Check and Vulnerable Position Screen is a condition of employment for all staff and volunteers
- Excellent communication skills, both written and verbal
- Meet immunization requirements outlined in the Child Care and Early Years Act, 2014
- It is a YMCA of Southwestern Ontario requirement that all employees and volunteers be fully vaccinated against COVID-19. Exemptions will be granted upon receipt of acceptable proof of a permissible Human Rights Code ground.

Competencies: Relationships, Emotional Maturity, Influence, Developing Others, Communication, Decision Making, Quality Results, Change Capacity, Community, Stewardship of Brand Culture

To Apply:

1. Submit resume and cover letter to Lisa Wilson at: Lisa.Wilson@swo.ymca.ca
Please include "St. Vincent Director 2022" in the subject line of your email.
2. Deadline for application is end of day April 25, 2022.

The YMCA of Southwestern Ontario is committed to providing a barrier-free environment for all stakeholders including our members/participants, employees, job applicants, suppliers, and any visitors who may enter our premises, access our information, or use our services. As an organization, we respect and uphold the requirements set forth under the Accessibility for Ontarians with Disabilities Act (2005), and its associated standards and regulations.