

# Job Opportunity



## Why the Y?

The YMCA of Southwestern Ontario is committed to the development of healthy communities. Our locations, programs and services are designed to help our members and participants grow in spirit, mind and body and are open to people of all backgrounds, beliefs, and abilities.

## At the YMCA

you will feel connected to community, when your work positively influences the lives of others in so many ways.

- you will meet new people, while working at one of the most respected human services organizations in the world
- you will expand your knowledge base, where you can flourish in values-based environment.
- you will have career development opportunities where you build a better future for yourself and others.
- you will experience a rewarding job by helping support the building of healthy communities.

The YMCA of Southwestern Ontario is a multi service, non-profit values-based charity that serves Windsor-Essex, Sarnia-Lambton, Chatham-Kent, London, Middlesex-Elgin, Huron-Perth, and Oxford counties. Our services include: Childcare Services, school age programs, camp programs, health and fitness branches, community programs and newcomer services across the region. Our commitment includes a special focus on the region's children and youth. From the kids in our camps and those participating in soccer and swimming lessons, to youth who are new to our communities from around the world, the Y is committed to helping our next generation to grow and thrive, as healthy individuals and passionate future leaders.

Y not join the thousands of members, employees and volunteers and share our vision of a healthy community?

**As we continue to grow, we have a need for the following position:**

**Position/Term: Manager, Membership Sales & Service**

**Location:** Central-Huron YMCA 239 Bill Fleming Dr Clinton, Ontario NOM 1L0

**Start Date:** July 2022

## Qualifications & Experience:

- 3 years experience in a supervisory role
- Post-Secondary Degree/Diploma in Physical Education, Recreation and/or Business and Marketing an asset.
- Excellent written and oral communication skills
- Current CPR and First Aid certification
- Previous experience in customer service; flexible and well organized
- Current certified personal trainer and/or group fitness instructor an asset

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- Current and acceptable Criminal Record Check with Vulnerable Sector Screening is a condition of employment for all staff and volunteers.
- It is a YMCA of Southwestern Ontario requirement that all employees and volunteers be fully vaccinated against COVID-19. Exemptions will be granted upon receipt of acceptable proof of a permissible Human Rights Code ground.

## **Compensation/Benefits:**

- A YMCA personal membership at our health and fitness branches
- A discount on our Childcare and Camp programs
- Vacation entitlement in accordance with the employment standards regulations
- May be entitled to up to 12 paid personal days – applicable with position and contract length.
- Benefits package - applicable with position and contract length

## **Schedule:**

- A variety of shifts including early mornings, evenings, and weekends

## **Responsibilities:**

- YMCA of Southwestern Ontario policy and procedures
- Act as a YMCA ambassador, demonstrating YMCA core values in your daily work.
- Responsible for the direct supervision and management of staff and volunteers in the membership sales & service, health and wellness, group fitness and day camp area's to ensure sales targets and YMCA service standards are met or exceeded.
- Development, implementation, and evaluation of innovative member services aimed at enhancing each and every member's YMCA experience.
- Be a contributing member of the branch leadership team with the Strong Kid's campaign and other initiatives where appropriate.
- Take initiative and implement and monitor annual sales processes, retention initiatives and other member involvement initiatives.
- Responsible for the effective development and improvement of operating efficiencies of the membership operation through careful budget development and financial control
- Be an active committee member as the YMCA representative on the Health and Safety Committee with the other municipal staff and members.
- Support and assist the branch and association as needed
- Attend monthly experience group meetings as required ie. Membership, Health and Wellness and Day Camp

## **To Apply:**

1. In your cover letter, specifically state the position you are applying for and location. Please include specific information detailing how you meet the qualifications we require for this position.

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2. Submit your cover letter, resume, and applicable attachments to Travis Watson [travis.watson@swo.ymca.ca](mailto:travis.watson@swo.ymca.ca) by June 30<sup>th</sup> 2022:

We thank all applicants for their interest; however only those selected for an interview will be contacted.

**The YMCA of Southwestern Ontario is committed to providing a barrier-free environment for all stakeholders including our members/participants, employees, job applicants, suppliers, and any visitors who may enter our premises, access our information, or use our services. As an organization, we respect and uphold the requirements set forth under the Accessibility for Ontarians with Disabilities Act (2005), and its associated standards and regulations.**

**Want to know more about us, visit us at: <https://www.ymcaswo.ca/>  
<https://www.facebook.com/YMCAofSWO/>**