

# Job Opportunity



## Why the Y?

The YMCA of Southwestern Ontario is committed to the development of healthy communities. Our locations, programs and services are designed to help our members and participants grow in spirit, mind and body and are open to people of all backgrounds, beliefs, and abilities.

## At the YMCA

you will feel connected to community, when your work positively influences the lives of others in so many ways.

- you will meet new people, while working at one of the most respected human services organizations in the world
- you will expand your knowledge base, where you can flourish in values-based environment.
- you will have career development opportunities where you build a better future for yourself and others.
- you will experience a rewarding job by helping support the building of healthy communities.

The YMCA of Southwestern Ontario is a multi service, non-profit values-based charity that serves Windsor-Essex, Sarnia-Lambton, Chatham-Kent, London, Middlesex-Elgin, Huron-Perth, and Oxford counties. Our services include: Childcare Services, school age programs, camp programs, health and fitness branches, community programs and newcomer services across the region. Our commitment includes a special focus on the region's children and youth. From the kids in our camps and those participating in soccer and swimming lessons, to youth who are new to our communities from around the world, the Y is committed to helping our next generation to grow and thrive, as healthy individuals and passionate future leaders.

Y not join the thousands of members, employees and volunteers and share our vision of a healthy community?

**As we continue to grow, we have a need for the following position:**

**Position/Term: Facility Service Supervisor**

**Location:** Family YMCA of St. Thomas-Elgin

**Start Date:** December 2022

## Qualifications & Experience:

- Two Year Post-Secondary education in building operations along with five years building cleaning experience, and knowledge in one or more of the following areas:
  - Institutional or previous YMCA experience
  - Management of cleaning staff
  - Training of staff and implementation of cleaning processes
  - Working knowledge of WHMIS and H & S directives
- Strong communication skills, both written and verbal

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- Excellent interpersonal skills
- Three years supervisory experience
- Knowledge and qualification in pool operations is an asset.
- Current and acceptable Criminal Record Check and Vulnerable Sector Screening is a condition of employment for all staff and volunteers.
- It is a YMCA of Southwestern Ontario requirement that all employees and volunteers be fully vaccinated against COVID-19. Exemptions will be granted upon receipt of acceptable proof of a permissible Human Rights Code ground.

## **Compensation/Benefits:** \$45,000 annually

- A YMCA personal membership at our health and fitness branches
- A discount on our Childcare and Camp programs
- Vacation entitlement in accordance with the employment standards regulations
- May be entitled to up to 12 paid personal days – applicable with position and contract length.
- Benefits package - applicable with position and contract length

## **Schedule:**

- 40 hours / week

## **Responsibilities:**

- YMCA of Southwestern Ontario policy and procedures
- Act as a YMCA ambassador, demonstrating YMCA core values in your daily work.
- Provide leadership to a Facility and Housekeeping staff, comprised of full-time and part-time staff and a team of volunteers to ensure a clean, safe and well-maintained facility including recruitment, supervision, training, scheduling, payroll preparation and evaluation.
- Work scheduled Manager-on-duty shifts.
- Implement and utilize YMCA S.A.M. standards.
- General maintenance and repairs including minor plumbing, painting, equipment part replacement, exterior grounds/parking lot maintenance, landscaping, snow removal, and following the preventative maintenance plan. Administrate documentation, records management, accounts payable, supplies/inventory, departmental reports, etc.
- Service requests response
- Pool operation utilizing chemicals and filters.

## **To Apply:**

1. In your cover letter, specifically state the position you are applying for and location. Please include specific information detailing how you meet the qualifications we require for this position.
2. Submit your cover letter, resume, and applicable attachments to Amy Luciani at [amy.luciani@swo.ymca.ca](mailto:amy.luciani@swo.ymca.ca) by November 28, 2022

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We thank all applicants for their interest; however only those selected for an interview will be contacted.

**The YMCA of Southwestern Ontario is committed to providing a barrier-free environment for all stakeholders including our members/participants, employees, job applicants, suppliers, and any visitors who may enter our premises, access our information, or use our services. As an organization, we respect and uphold the requirements set forth under the Accessibility for Ontarians with Disabilities Act (2005), and its associated standards and regulations.**

**Want to know more about us, visit us at: <https://www.ymcaswo.ca/>  
<https://www.facebook.com/YMCAofSWO/>**