

Job Opportunity



Why the Y?

Imagine.....

- A place where you are a part of one of the most respected human services organizations in the world;
- A place where your work positively influences the lives of others in so many ways;
- A place where you are able to flourish in a values-based environment;
- A place where you will build a better future not only for yourself but also for those you serve.

At the YMCA

- you will feel connected to community,
- you will meet new people,
- you will expand your knowledge base,
- you will have career development opportunities and
- you will experience a rewarding job by helping support the building of healthy communities

Imagine accomplishing all of this while having fun in a challenging and dynamic atmosphere!

This is “Why the YMCA”.

Our Y

With health and fitness branches, camps, childcare centres, community programs and newcomer services across the region, reaching from Windsor in the West, North to Goderich, South to Point Pelee National Park and East to Woodstock, the YMCA of Southwestern Ontario is committed to the development of healthy communities. Our locations, programs and services are designed to help our members and participants grow in spirit, mind and body and are open to people of all backgrounds, beliefs and abilities.

This commitment includes a special focus on our communities’ children and youth. From the kids in our camps and those participating in soccer and swimming lessons, to youth who are new to our communities from around the world, the Y is committed to helping our next generation to grow and thrive, as healthy individuals and passionate future leaders.

“The Y has given me more than I could imagine. It has helped my children have a happy, healthy Mom – and you can’t put a price on that.” ~ Mary

“Y” not join these participants, our nearly 91,000 members and over 2500 employees and volunteers in the region to share our vision of a healthy community?

As we continue to grow, we have a need for the following position:

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Position: Assistant Operations Manager

Location: YMCA Camp Queen Elizabeth

Start Date: May 21, 2023

Compensation: : \$450-\$550/week, based on level of relevant experience working in a maintenance or operations camp environment

YMCA Camp Queen Elizabeth (CQE) is a seasonal summer camp and outdoor center located in Georgian Bay Islands National Park on Beausoleil Island just outside of Honey Harbour, Ontario. Since 1953, CQE has offered a variety of programs for children and youth ages 6-17, including traditional one and two week overnight camps, extended canoe out trips, leadership programs, and outdoor education programs for school groups. The programs offered have a strong emphasis on waterfront activities, canoe tripping, and environmental education. YMCA Camp Queen Elizabeth operates during the spring and fall seasons as an Outdoor Center, offering a variety of programs for schools and groups as well as a selection of training events and retreats for camp staff, adults and private groups. Annually, CQE hosts approximately 2000 participants throughout the outdoor education and summer camp programs.

The Assistant Operations Manager is a member of our facilities and maintenance team and works alongside the Operations Manager to ensure that all facilities at CQE are maintained at a high level of cleanliness and are kept in good repair. This includes the regular cleaning schedule of camp buildings and facilities and general repair and maintenance of our facilities. They will work along with the Ops Manager to support and organize the daily operations of the camp, including food and garbage boat runs, special maintenance projects, and other tasks as assigned. The Assistant Ops Manager will take on a leadership within the Ops team and will take on the Ops Managers responsibilities when they are away.

Benefits:

- A complimentary YMCA membership which encourages you to embrace the Y's philosophy of health and well-being

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Responsibilities:

- Helps maintain a clean and functional facility that meets the needs and expectations of clients, participants, and campers through daily cleaning and maintenance
- Support Operations Manager in ensuring we are in compliance with all rules and regulations in order to ensure a safe environment
- Responsible for driving camp cars and boats. Operates all vessels in a safe and courteous manner. Reports any deficiencies in vessels to operations manager or camp director immediately.
- Takes a leadership role on the operations team and acts as designate when the Operations Manager is offsite or unavailable
- Proactively manages physical risk throughout the facility and in camp vehicles and vessels
- Seeks to continuously improve the camp facility through resource conservation, innovation, and hard work
- Maintains a consistently positive attitude, role models the YMCA core values of caring, respect responsibility, honesty, and inclusiveness. Maintains a healthy lifestyle
- Work collaboratively with other areas of camp and is involved in ensuring a smooth coordination of camp programs

Qualifications & Experience:

- G Class License
- Pleasure Craft Operator Card
- OCA Marine Module
- Valid CPR C and Standard First Aid
- Current clear Criminal Reference Check with Vulnerable Sector Screening as per current YMCA human resource policy
- Preferred Applicants: A positive, hard working and flexible person looking to contribute to a vital area of camp and further their education and experience

Competencies:

- Values
- Community
- Inclusion
- Relationships
- Influence
- Innovation
- Quality Results
- Self Development
- Change Capacity
- Emotional Maturity
- Project Management
- Communication
- Decision Making

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Other Position Details:

This position is a seasonal contract from May 21nd-September 1, 2023. The successful candidate is required to live on site at Camp Queen Elizabeth in traditional cabin accommodations. Time off will be scheduled each session with staff receiving the equivalent of one day off per week.

To Apply:

1. Submit resume, application form and cover letter by email to: Isabel Kennedy, Camp Director, Camp Queen Elizabeth isabel.kennedy@swo.ymca.ca at (519)-453-8858 x 1100. Please include the Job Title in the subject line. Applications will remain open until the position is filled.

We thank all applicants for their interest; however only those selected for an interview will be contacted.

The YMCA of Southwestern Ontario is committed to providing a barrier-free environment for all stakeholders including our members/participants, employees, job applicants, suppliers, and any visitors who may enter our premises, access our information, or use our services. As an organization, we respect and uphold the requirements set forth under the Accessibility for Ontarians with Disabilities Act (2005), and its associated standards and regulations.