



Job Opportunity



YMCA Child Care



Join the Y Child Care Team!

Be the Spark! Join our professional and passionate team of early childhood educators and be the spark that ignites the potential in others. YMCA of Southwestern Ontario is one of the largest not-for-profit providers of licensed child care in Canada and we have been making a positive difference in the communities we serve by providing quality childcare for over 50 years!

At the Y, we are committed to providing you with opportunities to develop your knowledge, skills and career while you enhance the experience of the children and families that we serve.

Position: Child Care Director

Licensed Child Care Location: St. Joseph's child care, 31 Frances St, Tillsonburg, ON N4G 1E8

Start Date: ASAP (Full-Time Temporary contract until Sept 2024)

Compensation: \$50,700 annual salary (including the \$2hr provincial wage enhancement grant)

Schedule:

- Monday through Friday (no weekends)
- 7.5 hour workday
- 37.5 hour work week
- Required to rotate shifts that cover the full hours of operation of the centre

In this role, you will:

- Oversee and support day to day operations of the centre, including staffing, family engagement, financial matters, inclusive programming, and YMCA quality outcomes.
- Follow and ensure the program policies and procedures, as well as the day-to-day operation, are in accordance with the regulations of the Program and The Ministry of Education, Child Care Early Years Act. (2014), YMCA of Southwestern Ontario, Public Health and Fire Regulations for licensed childcare centres
- Lead the implementation of an inclusive play-based curriculum that includes How Does Learning Happen and the YMCA Curriculum
- Evaluate program quality as required utilizing the audit tools and quality initiatives and required records for compliance.
- Demonstrate YMCA Core Values- Respect, Responsibility, Honesty, and Caring- in all daily interactions.



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- Implement, practice and mentor daily, the YMCA of Southwestern Ontario Program Statement
- Maintain accurate records, files and forms as required by the Ministry of Education and the YMCA of Southwestern Ontario.
- Liaise with parents and community partners in a professional manner maintaining an inviting and inclusive environment.
- Oversee all registrations of children, monitor enrollment, and maintain occupancy goals of the centre.
- Manage budget, complete financial forecasting, maintain and report accurate expenses and complete payroll requirements.
- Manage Human Resource requirements for employees as needed.
- Assist with onboarding new staff as needed.
- Work collaboratively with the team of Directors of the YMCA

Education and Skills Qualifications:

- Early Childhood Education Diploma or equivalent- qualifications from an accredited college or university, combined with a minimum of 2 years of related supervisory experience within a childcare environment.
- Current member of the College of Early Childhood Educators
- Valid Standard First Aid certification including infant and child CPR issued by a training agency recognized by the Workplace Safety Insurance Board
- Current and acceptable Criminal Record Check and Vulnerable Position Screen is a condition of employment for all staff and volunteers.
- Excellent communication skills, both written and verbal
- Meet immunization requirements outlined in the Child Care and Early Years Act, 2014
- It is a YMCA of Southwestern Ontario requirement that all employees and volunteers have a minimum of two vaccinations against COVID-19. Exemptions will be granted upon receipt of acceptable proof of a permissible Human Rights Code ground. This requirement has been suspended effective June 30, 2022. It may be reinstated in future should the state of public health in our communities require it.
- Ability to use frequent light to medium physical effort: lifting to 20 kg (44 lbs.), bending and stooping?
- Applicants are required to be a minimum of 18 years of age or older as per Ministry of Education guidelines and legally entitled to work in Canada

Why The Y?

The YMCA of Southwestern Ontario is committed to the development of healthy communities and welcomes people of all backgrounds, beliefs, and abilities. We are committed to helping our employees reach their full potential and are recognized by Forbes as one of Canada's Top Employers. We offer meaningful employment and the opportunity to make a difference in the lives of individuals and families.





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As part of your total compensation:

- Receive a complimentary YMCA membership to our Health & Fitness facilities, and discounts on YMCA child care and camp programs
- Access vacation entitlement, and up to 12 paid personal days annually
- Benefits package and Pension applicable with position/contract length
- Be part of a caring and supportive network of people to help each other succeed
- Complimentary access to wellness and counselling services
- Contribute to real, meaningful impact in the lives of children and youth

To Apply:

- Submit your cover letter, resume, and supporting documents via email to: ces.staffing@swo.ymca.ca. The job posting deadline closes at midnight on **April 4, 2023**
- Include in your submission your specialized experience, and why you are the best candidate for this role. Please include the name of the position and location in your application.
- We thank all applicants for their interest; however only those selected for an interview will be contacted.

NOTE: The YMCA of Southwestern Ontario is committed to providing a barrier-free environment for all stakeholders including our members/participants, employees, job applicants, suppliers, and any visitors who may enter our premises, access our information, or use our services. As an organization, we respect and uphold the requirements set forth under the Accessibility for Ontarians with Disabilities Act (2005), and its associated standards and regulations.