Assistant Director
Contract dates: Mid May-early October
Wage: $765 per week

The Assistant Director is part of the senior management team at Camp Henry and works along with the Camp Director to ensure smooth flow of the overall operations at camp. This individual is responsible for ensuring all campers, families and outdoor education participants receive high quality experiences that reflect the YMCA core values, mission and the YMCA's Camping Quality Recommended Practices. The Assistant Director is a key leadership position on the staff team and is responsible for directly supervising the Section Head and other team members, while establishing a camper-focused attitude amongst the team. This individual constantly monitors the level of camper care and supervision and is responsible for ongoing training opportunities and coaching to help develop skills of the staff team. The Assistant Director maintains the flow of communication with campers, families and outdoor education clients. This staff member works closely with the director and senior team to manage the administrative tasks for each session and outdoor education. This person will work with all areas of camp to ensure organization and smooth program delivery in all areas of camp. Importantly, the Assistant Director and Camp Director will work together to establish and maintain a camp culture that is inclusive, safe, positive and fun. This person will also act as the on-site designate for the Camp Director in their absence. This position reports to the Camp Director.
Required Qualifications: Standard First Aid, CPR C, G Class License, NL (preferred), Criminal Record Check including Vulnerable Position Screening, minimum 2 seasons of counseling experience, minimum 1 season of staff supervision experience.
Preferred Applicants: Mature, patient, creative, and fun individual with a commitment to staff development through positive coaching, a strong understanding of Y mission and values, and extensive organizational and programming experience in a camp setting.