

Job Opportunity



Why the Y?

The YMCA of Southwestern Ontario is committed to the development of healthy communities. Our locations, programs and services are designed to help our members and participants grow in spirit, mind and body and are open to people of all backgrounds, beliefs, and abilities.

At the YMCA

you will feel connected to community, when your work positively influences the lives of others in so many ways.

- you will meet new people, while working at one of the most respected human services organizations in the world
- you will expand your knowledge base, where you can flourish in values-based environment.
- you will have career development opportunities where you build a better future for yourself and others.
- you will experience a rewarding job by helping support the building of healthy communities.

The YMCA of Southwestern Ontario is a multi service, non-profit values-based charity that serves Windsor-Essex, Sarnia-Lambton, Chatham-Kent, London, Middlesex-Elgin, Huron-Perth, and Oxford counties. Our services include: Childcare Services, school age programs, camp programs, health and fitness branches, community programs and newcomer services across the region. Our commitment includes a special focus on the region's children and youth. From the kids in our camps and those participating in soccer and swimming lessons, to youth who are new to our communities from around the world, the Y is committed to helping our next generation to grow and thrive, as healthy individuals and passionate future leaders.

Y not join the thousands of members, employees and volunteers and share our vision of a healthy community?

As we continue to grow, we have a need for the following position:

Position/Term: Supervisor, Child, Youth, Family and Camp

Location: Middlesex Centre YMCA – 1 Tunks Lane Komoka, ON

Reports to: Nancy Giffen, Centre Manager

Compensation/Benefits: \$40,000-42,000 annually

- A YMCA personal membership at our health and fitness branches
- A discount on our Childcare and Camp programs
- Vacation entitlement in accordance with the employment standards regulations
- May be entitled to up to 12 paid personal days – applicable with position and contract length.
- Benefits package - applicable with position and contract length

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Schedule:

- 40 hours/week
- Varying shifts may include mornings, afternoon, evenings and holidays and weekends.

Start Date: May 2023

Qualifications & Experience:

- Post secondary education in recreation, child and youth studies, or another relevant field is an asset.
- Computer skills – Word, Excel, Windows, basic Internet skills
- 1-3 years related work experience.
- 1- 3 years supervising a staff team
- Familiar working with general financial statements & excellent problem-solving skills.
- Excellent interpersonal skills
- First Aid/CPR Certified
- Strong organizational and planning skills
- Strong communication skills, both written and verbal
- Experience in managing multi-program budgets.
- Current and acceptable Criminal Record Check with Vulnerable Sector Screening is a condition of employment for all staff and volunteers.
- It is a YMCA of Southwestern Ontario requirement that all employees and volunteers be fully vaccinated against COVID-19. Exemptions will be granted upon receipt of acceptable proof of a permissible Human Rights Code ground. This requirement has been suspended effective June 30,2022. It may be reinstated in future should the state of public health in our communities require it.

Responsibilities:

- Act as a YMCA ambassador, demonstrating YMCA core values in your daily work.
- Manages employees of the Child and Youth and Camp Department
- Manage departments budgets
- Ensure consistent delivery of excellent customer service to both members and potential members of the YMCA. Supervisor will demonstrate the values of the YMCA as it relates to the scope and responsibilities of his/her role as supervisor.
- Develop, direct, and implement new and current programs
- Liaise with external community groups and partners
- Recruitment, training and development of staff, volunteers
- Provides direction to all camp programming including summer, school year and break weeks
- Development and maintenance of program plans including program evaluation and program inquiries
- Preparation and execution of payroll responsibilities
- Prepare and manage participation and program waitlists seasonally as per demand

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To Apply:

1. In your cover letter, specifically state the position you are applying for and location. Please include specific information detailing how you meet the qualifications we require for this position.
2. Submit your cover letter, resume, and applicable attachments to Amy Luciani at nancy.giffen@swo.ymca.ca by May 22, 2023 by 5pm.

We thank all applicants for their interest; however only those selected for an interview will be contacted.

The YMCA of Southwestern Ontario is committed to providing a barrier-free environment for all stakeholders including our members/participants, employees, job applicants, suppliers, and any visitors who may enter our premises, access our information, or use our services. As an organization, we respect and uphold the requirements set forth under the Accessibility for Ontarians with Disabilities Act (2005), and its associated standards and regulations.

Want to know more about us, visit us at: <https://www.ymcaswo.ca/>
<https://www.facebook.com/YMCAofSWO/>