

Job Opportunity



Why the Y?

The YMCA of Southwestern Ontario is committed to the development of healthy communities. Our locations, programs and services are designed to help our members and participants grow in spirit, mind and body and are open to people of all backgrounds, beliefs, and abilities.

At the YMCA

- you will feel connected to community, when your work positively influences the lives of others in so many ways.
- you will meet new people, while working at one of the most respected human services organizations in the world
- you will expand your knowledge base, where you can flourish in values-based environment.
- you will have career development opportunities where you build a better future for yourself and others.
- you will experience a rewarding job by helping support the building of healthy communities.

The YMCA of Southwestern Ontario is a multi service, non-profit values-based charity that serves Windsor-Essex, Sarnia-Lambton, Chatham-Kent, London, Middlesex-Elgin, Huron-Perth, and Oxford counties. Our services include Health Fitness and Aquatic branches, Child Care Services, school age programs, day and overnight camp programs, community programs and newcomer services across the region. Our commitment includes a special focus on the region's children and youth. From the kids in our camps and those participating in soccer and swimming lessons, to youth who are new to our communities from around the world, the Y is committed to helping our next generation to grow and thrive, as healthy individuals and passionate future leaders. As a charity, the YMCA is open to all and through our fundraising and philanthropy work we ensure everyone has access to our programs and services.

Y" not join the thousands of members, employees and volunteers in the region to share our vision of a healthy community?

As we continue to grow, we have a need for the following position:

Date: September 15, 2023

Position: Development Officer 1 year contract (40 hours/week)

Location: Preference for Jerry McCaw Family YMCA– 1015 Finch Drive, Sarnia ON, Chatham YMCA 101 Courthouse Ln, Chatham ON N7L 0B5 or St. Thomas- Elgin YMCA, 20 High Street St. Thomas N5R 5V2

Start Date: ASAP

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Compensation: Commensurate with experience \$50,000-\$58,000

Benefits:

- A complimentary YMCA membership (family or personal) which encourages you to embrace the Y's philosophy of health and well-being
- A discount on our Child Care and Camp programs
- This position has a hybrid work setting

Responsibilities:

Under the leadership of the Development Manager – Annual Giving, the development officer is responsible for implementing the annual giving strategy in select communities while building and sustaining a culture of philanthropy. You will lead community annual fundraising campaigns, and organize internal fundraising initiatives.

- Cultivate relationships, solicit gifts, and provide excellent stewardship to donors
- Establish community fundraising and member engagement plans, goals and metrics
- Increase YMCA financial resources through a comprehensive annual giving campaign in select communities
- Focus on donor acquisition and cultivation as a pipeline for giving while working closely with philanthropic partners in the YMCA
- Guide local communities with fundraising goals, while building plans to achieve success including, events, individual giving, sponsorship and community grants
- Manage local fundraising volunteer teams with annual campaigns
- Assess needs and explore new and creative methods to acquire and retain donors

Qualifications & Experience:

- Satisfactory Police Records Check
- University or College Degree in related field
- Development experience or equivalent; donor relations, community fundraising, volunteer management and corporate development
- Proficiency in MS Office applications is required; experience with pulling reports, registration management, input on event website creation and updates, marketing and communication materials regarding stewardship is an asset
- CRFE is an asset

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Competencies:

- Ability to develop relationships quickly and easily
- Must be able to work well under pressure and manage multiple tasks and priorities
- Approaches all tasks and responsibilities from a customer service perspective
- Strong problem-solving and organizational skills; effective time management and ability to meet deadlines; ability to manage a flexible schedule
- Must hold a valid driver's license and have own vehicle or Reliable transportation to facilitate weekly travel between branches
- Knowledge of Revenue Canada rules around donation receipting and general Fund Development topics

To Apply:

1. Submit resume to christina.harley@swo.ymca.ca
2. Deadline for application is September 29, 2023

We thank all applicants for their interest; however only those selected for an interview will be contacted.

The YMCA of Southwestern Ontario is committed to providing a barrier-free environment for all stakeholders including our members/participants, employees, job applicants, suppliers, and any visitors who may enter our premises, access our information, or use our services. As an organization, we respect and uphold the requirements set forth under the Accessibility for Ontarians with Disabilities Act (2005), and its associated standards and regulations.

Want to know more about us, visit us at: <https://www.ymcaswo.ca/>